

SA HILLCLIMB CHAMPIONSHIP 26'

OFFICIALS INFORMATION

THANK YOU FOR VOLUNTEERING!

Thank you for volunteering your time and supporting the **2026 SA Hillclimb Championship**.

Events like this simply cannot happen without the dedication and commitment of our officials and volunteers. Your role is an important part of ensuring we deliver a **safe, well-run and enjoyable event for everyone**.

Please take the time to read the following information before arriving. Being prepared will help you enjoy your weekend and allow you to perform your role safely and confidently.

The information below outlines some of the key roles you may be involved in during the weekend.

If you have any questions regarding the information below, please contact Michelle at michelle@hillclimbsa.net.

PREPARING FOR THE EVENT

It is absolutely critical that you arrive at the event well prepared.

Be smart and plan for every eventuality — **especially when it comes to the weather**. Conditions can change quickly, and you may be outside for extended periods.

We recommend bringing a **Bag** containing everything you may need throughout the day.

Your essentials should include:

- 🧢 Hat
- 🧥 Jacket or warm layer
- 🕶️ Sunglasses 📖 Reading glasses, if required

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-  Sunscreen – sunscreen will be available onsite, but if you are sensitive to particular products, please bring your own
-  Comfortable clothing suitable for the weather Long Sleeves and long pants for safety
-  Comfortable, enclosed footwear – you may be standing or walking for extended periods
-  Refillable drink bottle – staying hydrated is important, cold water will be available
-  Any personal Medication that you may require – making sure that you have advised the Event Administrator when you arrive.

Please also consider bringing any personal items you may need throughout the day, particularly if you are working outdoors for several hours.

Equipment provided

You will be provided with:

- **Safety vest**
- **Two-way radio**

These must be returned at the end of your event or shift.

YOUR Safety is the priority at all times!!

OFFICIALS' ROLES

Your first point of call for all enquires will be to **Michelle** as she oversees the Officials / volunteers.

You may be allocated to one or more of the following positions during the event.

All officials must follow the instructions of their designated Lead Marshal or Race Control at all times.

PIT MARSHAL

Working under the direction of the **Lead Pit Marshal**.

Your responsibilities may include:

- Monitoring vehicle speeds within the pit and paddock areas
- Directing competitors and vehicles in the appropriate direction

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- Assisting with the safe movement of traffic
- Assisting spectators and directing them towards designated viewing areas
- Monitoring the pit area and reporting any concerns to the Lead Pit Marshal

Safety is the priority at all times.

TYRE WARMING MARSHAL

Working under the direction of the **Lead Tyre Warming Marshal**.

Your responsibilities may include:

- Directing competitors towards the tyre warming area
- Ensuring competitors enter the tyre warming area safely
- Monitoring approaching traffic
- Ensuring oncoming traffic has stopped before directing competitors across or into the area
- Maintaining a safe and orderly flow of vehicles

Always remain alert to vehicle movements and follow the instructions of the Lead Tyre Warming Marshal.

Safety is the priority at all times.

START LINE MARSHAL

Working under the direction of the **Lead Start Marshal**.

Your responsibilities may include:

- Bringing competitors forward to the start line when instructed
- Ensuring competitors are positioned correctly
- Maintaining an orderly flow of vehicles
- Releasing vehicles from the start area **only when instructed**
- Communicating any concerns to the Lead Start Marshal or Race Control

Do not release a vehicle unless you have been given the instruction to do so.

CHICANE MARSHAL

The Chicane Marshal plays an important role in maintaining the course configuration throughout the event.

Your responsibilities include:

- Replacing any bollards or markers displaced by competitors

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- Monitoring the chicane and reporting any issues to Race Control
- Entering the track **only when specifically authorised by Race Control**
- Ensuring the track is clear and safe to enter before proceeding
- Once your task is complete and you have returned to your position, advising Race Control that you are safely back in your area

IMPORTANT

Never enter the track without authorisation from Race Control.

Competitors may still be approaching at speed, so remain vigilant and follow all instructions.

Safety is the priority at all times.

FINISH LINE MARSHAL

Working under the direction of **Race Control**.

Your responsibilities may include:

- Monitoring the finish line
- Confirming that competitors have crossed the finish line
- Monitoring for any unusual or unsafe situations
- Reporting any concerns immediately to Race Control
- Remaining in position until instructed otherwise
- **Safety is the priority at all times.**

COURSE CAR DRIVER / SAFETY CAR

The Course Car / Safety Car Driver will work under the direction of the **Clerk of the Course (COC)** and Race Control.

Responsibilities may include:

- Conducting course checks when requested by the COC
- Checking the course for hazards or issues
- Assisting with course safety as directed
- Driving the Safety Car/Course Car when required
- **Safety is the priority at all times.**

ADMINISTRATION

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Administration officials assist with the day-to-day documentation, competitor information and general administrative requirements of the event.

Duties may include:

- Processing and checking event documentation
- Assisting with competitor information
- Maintaining event records
- Distributing or collecting documentation as required
- Assisting with lunch delivery
- Assisting the COC or Assistant COC during the day
- Assisting with Safety Car requirements when required
- Assisting the event administration team with general tasks

If you are unsure about a process or document, **ask before proceeding**.

SAFETY FIRST

The most important responsibility of every official is **safety**.

If you see something that doesn't look right, **don't ignore it**.

Report concerns to your Lead Marshal or Race Control and allow them to determine the appropriate action.

Remember:

STOP – LOOK – LISTEN – COMMUNICATE

Do not put yourself at risk to complete a task.

If you are unsure whether it is safe to proceed, **stop and wait for instructions**.

Your safety comes first.

COMMUNICATION

Clear communication between officials is essential to keeping the event running safely and efficiently.

Please ensure you know:

- Who your Lead Marshal is
- Where your allocated position is
- How to contact Race Control
- What to do in the event of an incident

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- Where the designated safe areas are

If you are unsure about anything during the event, **ask your Lead Marshal.**

There are no silly questions — we'd much rather you ask than make an assumption.

TWO-WAY RADIO PROCEDURE

Please keep radio communication to a minimum and ensure all messages are **clear, concise and relevant.**

For example:

“Tyre Warming to Race Control.”

Wait for Race Control to respond.

Once acknowledged, provide your information clearly and then **wait for further instructions or confirmation.**

Avoid unnecessary radio traffic, particularly during competition runs, as Race Control may need to communicate important safety information.

MOST IMPORTANTLY — ENJOY THE WEEKEND!

We genuinely appreciate you giving up your time to help make the **2026 SA Hillclimb Championship** a success.

Whether you are an experienced official or volunteering for the first time, **you are an important part of the team.**

Your contribution helps us deliver a safe, professional and enjoyable event for our competitors, spectators, officials and volunteers.

So thank you for being part of the team, for giving up your time, and for helping us put on the SA Hillclimb Championship 2026

THANK YOU FOR BEING PART OF HISTORY!

HILLCLIMB SA INC.

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